



## SFHA History Grant Application

Contact Person

Phone

Name of Project

Name of School or Organization

Address

Supervising Teacher (for schools)

Phone

Email Address

### To apply by mail

Complete this form on your computer or print it and complete it by hand, then mail this form and your project proposal to SFHA Grant Program, P.O. Box 31907, San Francisco, CA 94131.

### To apply online

Complete this form and attach it and your project proposal to an email addressed to [Lorri@sanfranciscohistory.org](mailto:Lorri@sanfranciscohistory.org).

### To submit your Project Proposal, please provide the following:

1. **Project Description:** Tell us what you plan to do, who will be involved, and what they will do; how you will complete your project; what is the end result you expect; and how this project will help your students and/or community understand San Francisco history.
2. **Detailed Budget:** Explain how you will use the grant funds; itemize your expected costs (for example, personnel, materials, supplies, transportation, refreshments, etc.). Include with your budget any additional funds, in-kind donations, or volunteer resources that may contribute to your project.
3. **Dissemination:** Explain what you will do with the final product (for example, provide a photo display at a local venue, create a display for school students and parents, mount a neighborhood history map in your school library, etc.). Tell us about your intended audience for the final product.
4. **Teachers: Include a letter from your principal supporting this application and your project.** This letter can be sent separately but must reach us by the November 30 deadline.

**QUESTIONS? CONTACT LORRI UNGARETTI:**  
415-922-7439 or [lorri@sanfranciscohistory.org](mailto:lorri@sanfranciscohistory.org)

**PRINT**

**CLEAR**